

## 2017 HOME Program

# Bulletin #3

October 4, 2017

## Program Notice:

Effective immediately, Bulletin #2 has been RESCINDED and REPLACED with this Bulletin #3. Inspections for **ALL** open HOME projects, regardless of award date, must be requested at the following phases of construction:

- **Site inspection** – Request when erosion/ sediment controls are in place, clearing grubbing and rough grading is complete.
- **Footing Inspection** – Provide photographs of dug footings with rebar in place ready for placement of concrete. Photographs must be clear and provide location characteristics. These can be emailed to PC and Construction Manager.
- **Foundation Completion Inspection** - Request when foundation is complete, **before** slab is poured or floor framing is finished.
- **Dried- In Inspection** - Request when framing is complete to include windows and exterior doors with exterior wrapped.
- **Rough-In Inspection** - Request when electrical, plumbing, HVAC, and insulation are complete.
- **75% Complete Inspection** - Request when interior doors, trim, kitchen cabinets, etc. are installed, **or** when building is 75% complete; **whichever comes first.**
- **100% Complete Inspection**

The [M-16 HOME Inspection Request form](#) has been revised to accommodate this new requirement. Please begin using this form which can be found on the HOME website. Contact your program coordinator with any questions.