

Form 3

**2019 Developer Relocation Certification and Tenant Profile Form
For Acquisition/Rehabilitation Developments Only**

Development Name: _____

Development Address: _____

City: _____

County: _____

Total number of units in the development: _____

Total number of units currently occupied: _____

Total number of units currently vacant: _____

1. Will there be **permanent** relocation of tenants? Yes or No

Number of tenants to be permanently relocated: _____

Percentage of tenants to be permanently relocated: _____%

NOTE: No more than 10% of the existing tenants may be displaced permanently.

2. Will there be **temporary** relocation of tenants? Yes or No

Number of tenants to be temporarily relocated: _____

Percentage of tenants to be temporarily relocated: _____%

If there is to be temporary or permanent displacement of tenants in the proposed development then a relocation plan **must** be submitted with this certification. The following items must be clearly outlined in the plan:

- (1) Relocation coordinator's name and phone number;
- (2) How the tenants will be relocated;
- (3) Average cost per tenant and/or family for relocation;
- (4) Total relocation cost to be incurred; and
- (5) Source of funds paying for relocation.

Applicant: _____

Date: _____

By: _____