

**M-34B Applicant Experience Certification for Homeownership**



Applicant: \_\_\_\_\_

Applicant Address, City, State, ZIP: \_\_\_\_\_

Proposed Project Name and Location: \_\_\_\_\_

Applicant seeking "**Experience**" points based on (check one):

Experience and success in developing **HOME** projects. [**Complete Part 1 ONLY**]

First time Applicant demonstrating experience in developing housing projects similar to the proposed **HOME** project. [**Complete Part 2 ONLY**]

**Part 1.** Experience and success in developing **HOME** projects means coordinating the development team from the planning, financing, and/or construction of homeownership unit(s).

Applicant is seeking points as a (check all that apply):

Nonprofit \_\_\_\_\_  For-profit: \_\_\_\_\_

PHA \_\_\_\_\_  Local Government: \_\_\_\_\_

List Participant # for Five (5) Most Recent <b>HOME</b> Projects	Program Description (DP/CC Only, New Construction, Acq/Rehab, etc.)	# of Homeownership Units Completed

I, \_\_\_\_\_, hereby certify that the above previous participation demonstrates through the successful completion of HOME projects, my capacity relative to housing development for homeownership.

Authorized Representative (**Please Print**):

Authorized Representative's Signature: \_\_\_\_\_

Date:

**Part 2.** First time Applicant demonstrating experience in developing housing projects similar to the proposed **HOME** project.

Applicant will demonstrate the ability to manage a similar grant program or other public funds.

A. List all other funding sources you have successfully utilized to develop or administrate other housing projects similar to your proposed project.

Funding Source	Funding Amount	Project Type	Size of Project

B. List all education, trainings attended and certifications received that are relative to housing development:

Education, Trainings, Certifications	Dates Attended	Certification Received Yes or No

C. Describe any additional qualifications or experiences you have relative to housing development that demonstrate your capacity to successfully complete housing development projects. In addition, submit a copy of your resume behind **Tab 5**.

D. Describe any partnerships or relationships that you have developed that have successfully managed or developed similar housing projects or programs similar to your proposed project and how they will contribute to the success or your project.

I, \_\_\_\_\_, hereby certify that although I have not previously participated in the Authority's HOME Program, my capacity relative to housing development can be demonstrated by the information provided above supplemented by the acceptable documentation\* I have provided behind **Tab 5**.

Authorized Representative (**Please Print**): \_\_\_\_\_

Authorized Representative's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Acceptable Documentation: Copies of certifications or training certificates, references from funding sources used or other housing programs participated in (CDBG, HOPWA, RHS, HTF, Local HOME PJs, SHP, ESG, etc.) or copies of contracts with consultants/developers/management companies etc...