

# HTF-2D Certification of Work Completed

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**A Sponsor's Request for Contractor Payment will not be processed  
and funds will not be disbursed unless this form is completed.**

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**HTF Project #:** \_\_\_\_\_

**Sponsor:** \_\_\_\_\_

**Beneficiary Name:** \_\_\_\_\_

**Beneficiary Address:** \_\_\_\_\_  
\_\_\_\_\_

- I/we hereby acknowledge and certify that all of the work described and approved by me/us in the Work Write-Up (HTF-2B) dated \_\_\_\_\_, 20\_\_\_\_ and any and all approved Change Orders (HTF-2C) have been completed.
- I/we hereby acknowledge and certify that I/we received a copy of the Restrictive Covenant I/we signed (not applicable for Emergency Repair projects ≤ \$8,000).
- I/we hereby acknowledge and certify that I/we received all applicable warranty paperwork for all repairs, and/or installations done on my/our home (i.e. HVAC, water heater, etc), as well as copies of all documentation that I/we were asked to sign.

\_\_\_\_\_  
Homeowner (signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Homeowner (signature)

\_\_\_\_\_  
Date

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**I hereby certify that I have performed a physical inspection of the construction work performed at the above address for the above named beneficiary and all work has been completed.**

\_\_\_\_\_  
Sponsor's Official Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Organization