

# SRDP-13 Change Order Request Form



Project Name: \_\_\_\_\_ Change Order #: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Original Contract Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_

Property Address(s):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Explanation of Change/Specifications** (Describe each change in specific terms. Provide complete specifications for all new work to be completed.)

Original Contract Amount \_\_\_\_\_

Amount of this Change Order \_\_\_\_\_

Amount of Previous Change Order \_\_\_\_\_

Revised Total Contract Amount \_\_\_\_\_

Completion time extended?

Yes    Until: \_\_\_\_\_

No

When executed by all parties, this document will become an amendment to the above-referenced construction contract.

**ACCEPTED**

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

**ACCEPTED**

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

## AUTHORITY USE ONLY:

Change order acceptable?     Yes     No

Is project still financially feasible?     Yes     No

Does Change Order affect LBP dollar thresholds?     Yes     No

Authority Approval

\_\_\_\_\_  
Authority Representative

\_\_\_\_\_  
Date