

EXHIBIT A

South Carolina State Housing Finance and Development Authority 2010 LIHTC TIER ONE Application Checklist

This Application Package Checklist must be submitted with the Tier One Application.

Development Name: _____ Date: _____

Please check off each category for which documents are submitted or mark as N/A.

TAB	Document	Comments	Check Off		
1	Application	All required signatures must be originals . Faxes will not be accepted.			
	Application Fee	A \$1,000 application fee is due at the time of application submission.			
	Market Study Fee	A \$4,500 market study fee is due at the time of application submission.			
2	Application Checklist	Exhibit A Tier One			
3	Developer Certification for Project Rejection Form	Form 1			
4	Development Narrative	Refer to page 8 in the 2010 Tax Credit Manual	a	e	h.2
			b	f	h.3
			c	g	h.4
			d	h.1	
5	Site Control Documents	Refer to page 9 in the 2010 Tax Credit Manual *(e) not required if (a) provided.	a, b, c, or d		
			*e	f	
6	Site Suitability Determination and General Site Information	Refer to page 9 in the 2010 Tax Credit Manual	a	e	i
			b	f	j
			c	g	
			d	h	
7	Zoning/Locational Standards	Refer to page 6 of the 2010 QAP			
8	Community Revitalization Development Plan Verification	Refer to page 9 in the 2010 QAP and page 10 in the 2010 Tax Credit Manual			
9	Qualified Census Tract Verification	Refer to page 10 in the 2010 Manual			
10	Certified Rent Roll	Certified Rent Roll for Acquisition/Rehabilitation developments only.			
11	Utility Allowance Estimate	Current Utility Cost Estimate - refer to page 14 in the 2010 Tax Credit Manual			
12	Previous Participation Certification	Exhibit K - Refer to page 2 and page 5 in the 2010 QAP	a	b	
13	Opinions, Certifications and Exhibits (if applicable)	Phase I Environmental Assessment Report- Applicable to all applicants applying for tax credits. Refer to page 9 in the 2010 Tax Credit Manual			
		Third Party Railroad Noise Study- refer to page 4 in the 2010 QAP			
		City/County Letter regarding water and sewer utility tie-ins. Refer to page 3 of the 2010 QAP.			
		Copy of Certified Letter sent to Public Housing Authority			
		Railroad Mitigation Plan- refer to page 4 in the 2010 QAP			