2018 Developer Relocation Certification and Tenant Profile Form
For Acquisition/Rehabilitation Developments Only

Development Name:________________________________________________________

Development Address:______________________________________________________

City:_________________________        County:______________________________

Total number of units in the development: _________________________________

Total number of units currently occupied: _________________________________

Total number of units currently vacant: _________________________________

1. Will there be permanent relocation of tenants?  □ Yes  or  □ No

   Number of tenants to be permanently relocated: ____________________________

   Percentage of tenants to be permanently relocated: ____________%

NOTE: No more than 10% of the existing tenants may be displaced permanently.

2. Will there be temporary relocation of tenants?  □ Yes  or  □ No

   Number of tenants to be temporarily relocated: ____________________________

   Percentage of tenants to be temporarily relocated: ____________%

If there is to be temporary or permanent displacement of tenants in the proposed development then a relocation plan must be submitted with this certification. The following items must be clearly outlined in the plan:

   (1) Relocation coordinator’s name and phone number;
   (2) How the tenants will be relocated;
   (3) Average cost per tenant and/or family for relocation;
   (4) Total relocation cost to be incurred; and
   (5) Source of funds paying for relocation.

Applicant: ________________________________    Date: __________________________

By: ________________________________