



SC Stay Plus Advisory Panel

SC Housing, 300-C Outlet Pointe Blvd., Columbia, SC 29210

The Advisory Panel of the Emergency Rental Assistance Program (SC Stay Plus) convened a virtual meeting on Friday, October 14, 2022, at approximately 11:00 a.m., at 300-C Outlet Pointe Boulevard, Columbia, South Carolina.

The following advisory panel members were present at the meeting: Brian Gaines, Executive Budget Office; Amy Marshall, Office of Regulatory Staff; and Chris Koon, SC Electric Cooperatives.

The following staff from SC Housing were present at the meeting: Renaye Long, Larry Huff, and Amanda Colbert. The following staff from Guidehouse were present at the meeting: Vinod Ramachandran, Jagadish Prakash, Mike Tosh, and Kajal Patel.

The following guests were in attendance: Matt McColl, Glynnis Hagins.

Guidehouse staff called the meeting to order.

Guidehouse staff shared an executive summary update of the program activities, giving a brief overview of the document to include: 60, 170 completed applications received (this includes pending quality control review, pending payment processing and paid); approximately \$245M in funds disbursed; approximately \$247.9M funds approved; \$658.5M funds requested; approximately \$139.9M in provisional denials (this includes applications that are missing documents after 14 days and ineligible applications) and an overview of the application status. The report also includes information on the total amounts disbursed to landlords, tenants and utilities.

Guidehouse staff continued the overview of the executive summary report on team progress in the past week and upcoming activities with the program.

The next scheduled Advisory Panel Meeting is Friday, November 11, 2022, at 11:00 a.m.

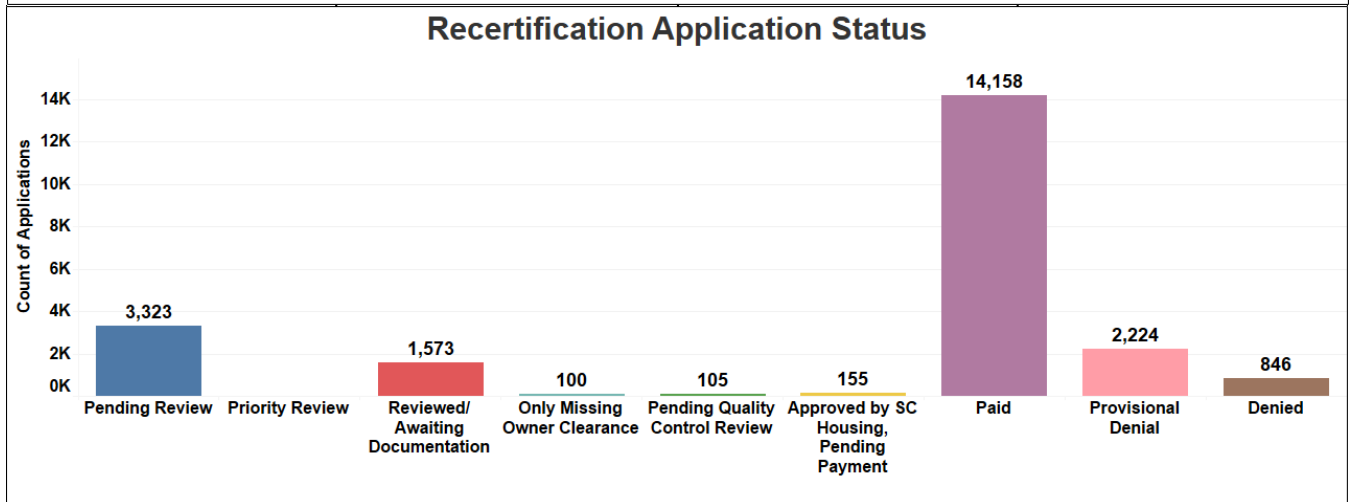
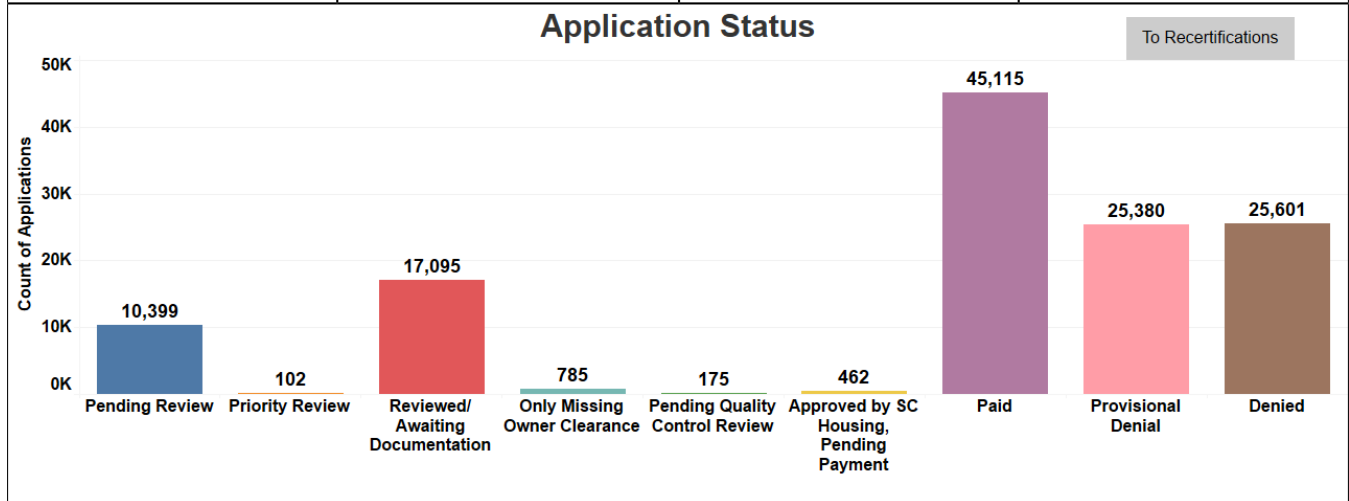
Weekly Advisory Panel Report

Friday, 10/14/2022

Executive Summary,

As of October 13th, at 7 am ET

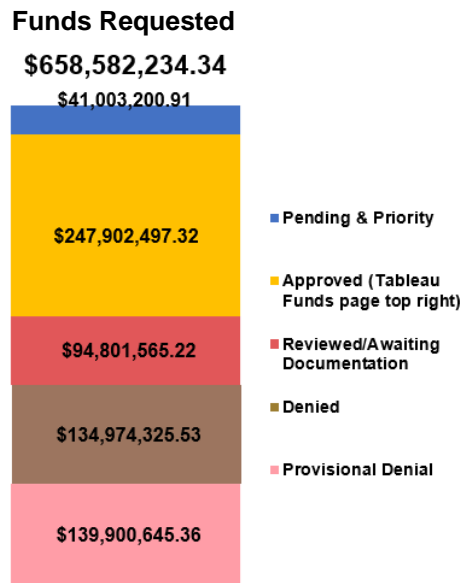
Complete Applications <h1>60,170</h1> <p><i>*Includes Pending Quality Control Review, Pending Payment Processing, and Paid*</i></p>	First-Time Applications Received Last Week <h1>2,211</h1> <p>Week of 10/2-10/8 <i>*Includes all Eligible Complete and Incomplete Applications*</i></p>	Recertifications Received Last Week <h1>705</h1> <p>Week of 10/2-10/8 <i>*Includes all Eligible Complete and Incomplete Applications*</i></p>	Applications Processed This Week <h1>3,885</h1> <p><i>*Number of Applications Moved to a New Queue This Week*</i></p>
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- Pending Review – Applications that have been received and are awaiting review
- Priority Review – Applications are determined Priority Review and fast-tracked through the application process if the applicant is very low income (<50% AMI), has been on unemployment for longer than 90 days, or has attached a Writ of Ejectment from a Magistrate Court
- Reviewed/Awaiting Documentation – Applications that have completed the review process but have been missing applicant documentation <14 days
- Only Missing Owner Clearance – Applications that have completed the review process and have all necessary applicant documentation, but are missing landlord/owner documentation
- Pending Quality Control Review – Applications that have all documentation and are awaiting a final round of Quality Control review
- Approved by SC Housing, Pending Payment – Applications that have been approved and are ready to be paid
- Paid – Applications that have been paid
- Provisional Denial – Applications that have been missing documentation for over 14 days; applicants have an additional 30 days to provide documentation before denial is completed
- Denied – Applications that are over-income, homeowners, have not submitted applications in over 44 days, or were otherwise determined ineligible



- Not presented here: 26,989 applications from excluded counties or duplicates
- 174,587 total applications received



Does not include requests over \$60,000

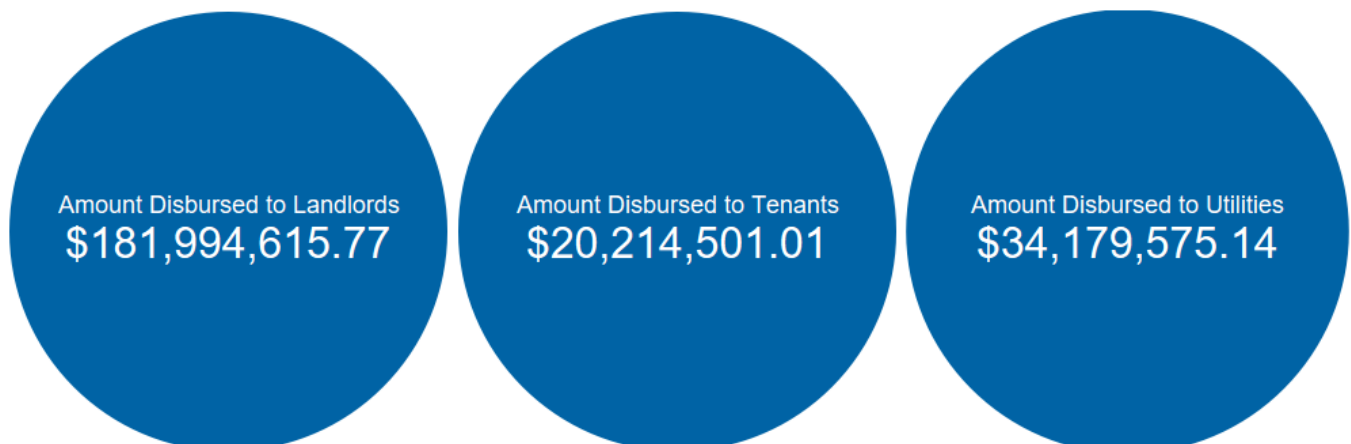
Funds Approved
\$247,902,497.32

Rental: \$192,167,496.45
 Utilities: \$35,389,303.53
 Other: \$11,246,603.86
 Bulk Utility: \$9,099,093.48
Inclusive of Funds Disbursed

Funds Disbursed
\$245,302,253.57

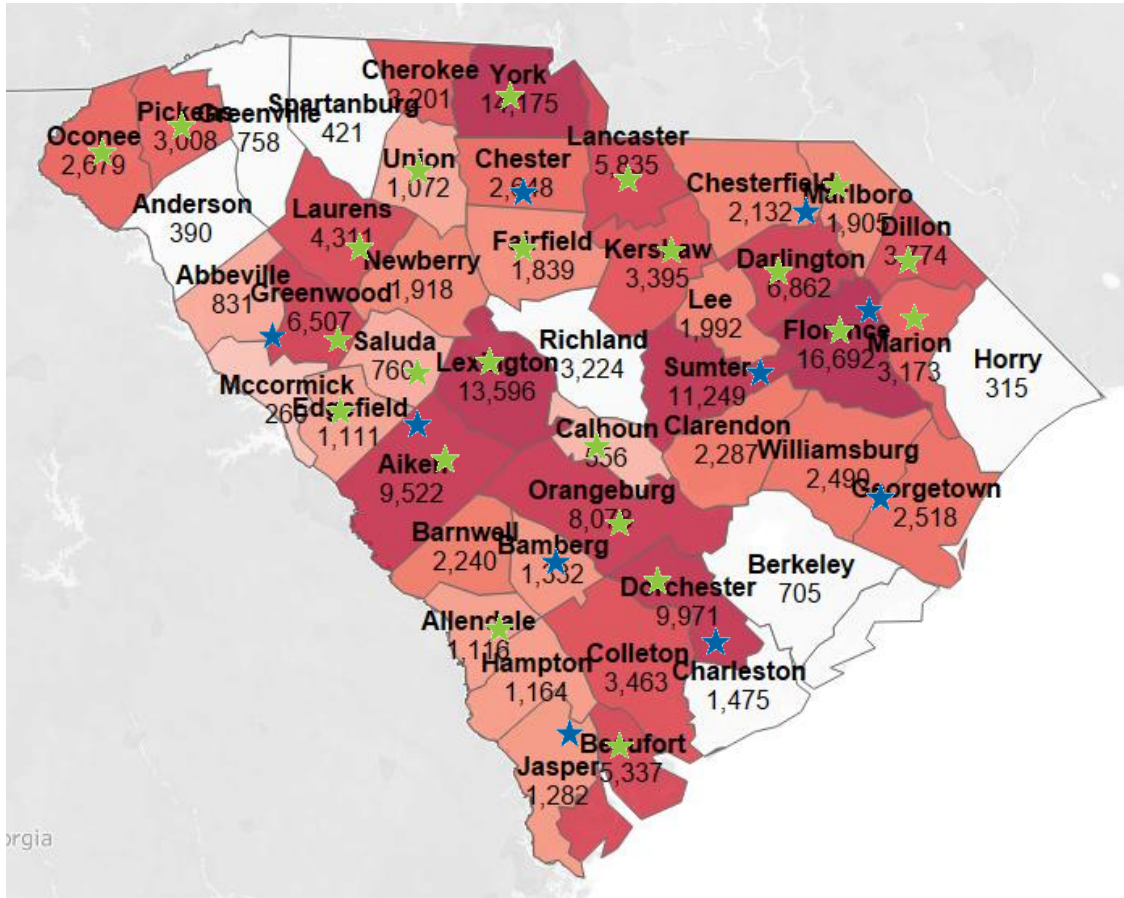
Rental: \$189,811,308.01
 Utilities: \$35,297,506.37
 Other: \$11,094,345.71
 Bulk Utility: \$9,099,093.48

Funds Disbursed by Recipient





Applications Received by County



★ SCACAP

★ Boots on the Ground*

*Locations where Boots on the Ground support was provided for the week of 10/2-10/8



Team Progress (since 9/30)

- Program Design
 - 24,079 recertification applications received since the start of the Recertification program in January 2022.
 - As of September 27th, the entirety of ERA 1 funding available for SC Stay Plus was expended. Applications continue to be received and processed using ERA 2 funding.
 - Preparing quarterly reports for the United States Department of the Treasury (USDT) this week.
- Application Review and Determination
 - Processing of applications continues with evictions and special cases being prioritized. The program continues to receive steady applications with over 44,000 applications in the third quarter, the highest volume quarter-to-date.
 - 3,885 applications were processed this week.
 - Since last week, we sent payments to 1,502 households for a total of \$5.4M and approved 1,032 applications.
- Communications
 - The in-person support team continues to provide application support in 20+ locations across the state.
 - A program update was sent to the entire SC state legislature this summer. The program is currently preparing an additional update for House and Senate leadership and subcommittees.
 - The communications workstream and the SCH communications team have identified potential outreach opportunities for the next quarter and have started to develop a methodology and approach for engaging counties that can benefit from targeted outreach.
 - The communications workstream reviewed Treasury's promising practices on outreach which were published this past month. The team reviewed the current activities through the following dimensions: assess, identify, create, and outreach. This is done in an effort to maintain a culture of continuous improvement, focused on spreading awareness to communities in need.
 - The workstream has continued to develop and make updates on public-facing materials to encourage applicant engagement with the program's online channels (e.g., website, flyers, online portal, etc.) for answers to common questions.
 - The SC Housing Communications team did outreach at various well-attended fall events across the state including Voces Comunitarias, Cayce's Night Against Crime, and Ridge Spring's Annual Harvest Fest. We continue to be invited to various community events including vaccine clinics and other Fall Festivals.
- Monitoring and Compliance
 - Conducting ongoing periodic updates of the review checklist to align with program design updates.
 - Continued review of payments to verify no duplicate checks are being issued for rental, utilities, and other payments.
- Payment
 - Program continues biweekly payment cadence.

Upcoming Activities

- Program Design
 - Notifications to apply for assistance will continue to go out to applicants who previously received funding.
 - Data collection and draft reports will begin according to guidance from USDT to close out ERA 1.



- Application Review and Determination
 - Training on the program and Podio will continue to be provided to staff as needed.
 - Continue prioritizing any applicants at risk of eviction.
- Communications
 - The team will continue to formalize an approach for engaging with target counties for additional outreach and opportunities for in-person support.
 - The team will continue to review and provide feedback on the language used in online applicant-facing resources.

Upcoming Meeting Schedule

Meeting subject	SC Stakeholders	Meeting Date
Monthly Advisory Panel public meeting	Advisory Panel	Friday, November 11 th