

SC Stay Plus Advisory Panel

SC Housing, 300-C Outlet Pointe Blvd., Columbia, SC 29210

The Advisory Panel of the Emergency Rental Assistance Program (SC Stay Plus) convened a meeting on Friday, November 12, at approximately 11:00 a.m., at 300-C Outlet Pointe Boulevard, Columbia, South Carolina.

The following advisory panel members were present at the meeting: Bernie Mazyck, SC Association for Community Economic Development (SCACED); Alisa Mosley, Affordable Housing Coalition of South Carolina; Amy Marshall, Office of Regulatory Staff; and Chris Koon, SC Electric Cooperatives.

The following staff from SC Housing were present at the meeting: Tracey Easton, Mike Ujcich, Chris Winston, Renaye Long, Jeff Player, Joshua Hanley and Sarah Shinsky. The following staff from Guidehouse were present at the meeting: Jagadish Prakash, Kajal Patel, Mike Tosh, Vinod Ramachandran, Malcolm Clark and Nathan Paufve, Rachel Eisman, Colby Eyler, Soozie Tucker with Nan McKay was also in attendance.

The following guests were in attendance: Courtney Simmons, Jessica McMoore, Martina Tiku, Myashia Carter, Natasha Pauling, Sarah Schreiber, Teresa Arnold, Thomas Trent and Wendy Elliott.

Guidehouse staff called the meeting to order.

Guidehouse staff shared an executive summary update of the program activities, giving a brief overview of the document to include: 9,461 completed applications received (this includes pending quality control review, pending payment processing and paid); approximately \$38.8M in funds disbursed; approximately \$43.9M funds approved; \$159.8M funds requested; approximately \$22.3M in provisional denials (this includes application that are missing documents after 14 days and ineligible applications) and an overview of the application status. The report also includes information on the total amounts disbursed to landlords, tenants and utilities.

Guidehouse staff continued the overview of the executive summary report on team process in the past week and upcoming activities with the program.

The next scheduled Advisory Panel Meeting is December 10, 2021, at 11:00 a.m.

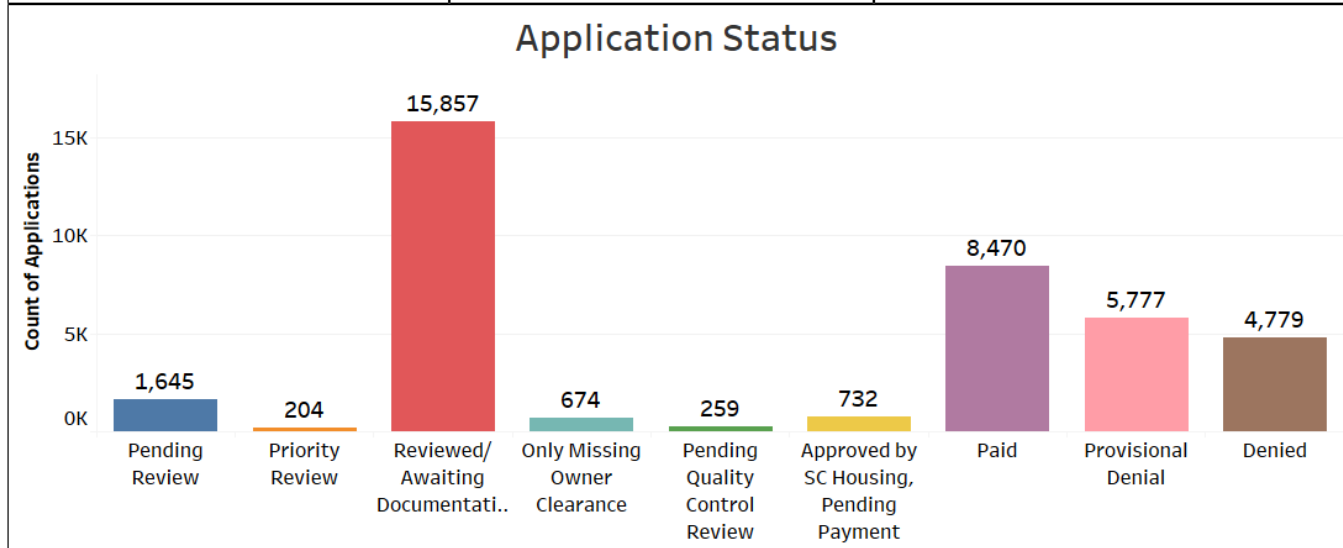
Monthly Advisory Panel Report

Friday, 11/12/2021

Executive Summary

As of November 12th at 8 am ET

<p>Complete Applications</p> <p>9,461</p> <p><i>*Includes Pending Quality Control Review, Pending Payment Processing, and Paid*</i></p>	<p>Applications Received This Week</p> <p>1,638</p> <p><i>*Includes all Eligible Complete and Incomplete Applications*</i></p>	<p>Applications Processed This Week</p> <p>5,966</p> <p><i>*As of 11.11*</i></p>
------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------



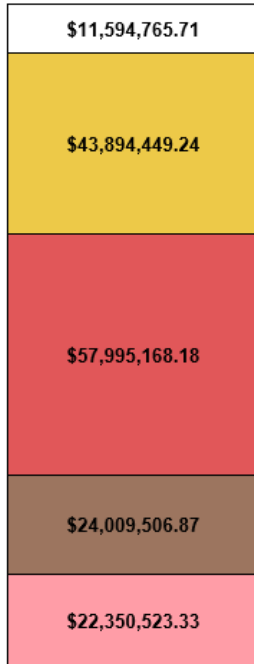
- Pending Review – Applications that have been received and are awaiting review
- Priority Review – Applications are determined Priority Review and fast-tracked through the application process if the applicant is very low income (<50% AMI), has been on unemployment for longer than 90 days, or has attached a Writ of Ejectment from a Magistrate Court
- Reviewed/Awaiting Documentation – Applications that have completed the review process but have been missing applicant documentation <14 days
- Only Missing Owner Clearance – Applications that have completed the review process and have all necessary applicant documentation, but are missing landlord/owner documentation
- Pending Quality Control Review – Applications that have all documentation and are awaiting a final round of Quality Control review
- Approved by SC Housing, Pending Payment – Applications that have been approved and are ready to be paid
- Paid – Applications that have been paid
- Provisional Denial – Applications that have been missing documentation for over 14 days; applicants have an additional 30 days to provide documentation before denial is completed
- Denied – Applications that are over-income, homeowners, have not submitted applications in over 44 days, or were otherwise determined ineligible

- Not presented here: 7,576 applications from excluded counties or duplicates
- 45,973 total applications received



Funds Requested

\$159,844,413.33



- Pending
- Approved
- Reviewed/Awaiting Documentation
- Denied
- Provisional Denial

Funds Approved
\$43,894,449.24
Rental: \$38,026,649.45
Utilities: \$3,641,710.93
Other: \$2,226,088.86

Funds Disbursed
\$38,774,192.58
Rental: \$33,933,305.10
Utilities: \$2,976,988.99
Other: \$1,863,989.49

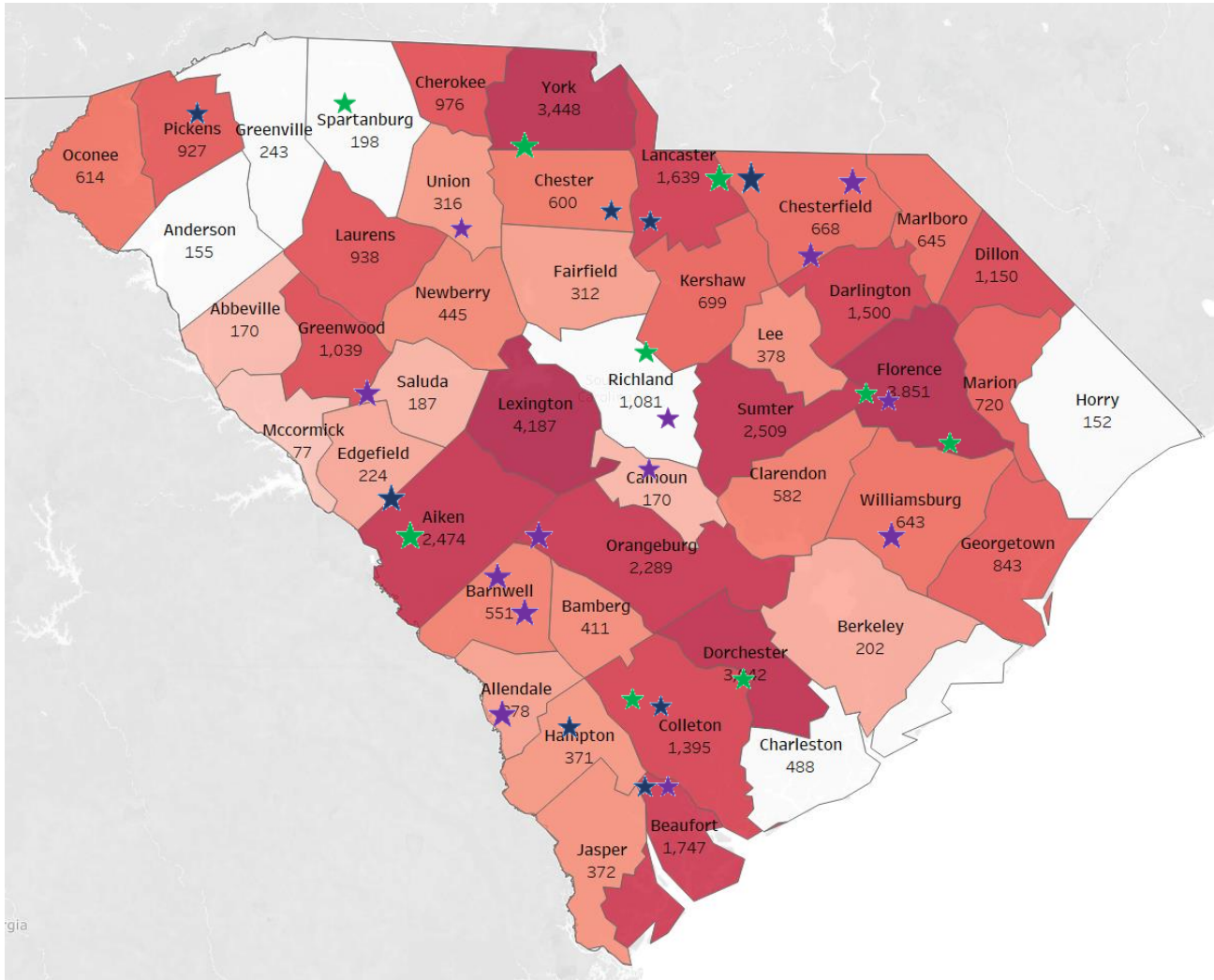
Approved Bulk Utility Payments
\$61,707,474
Duke: \$26,297,561
Dominion: \$23,698,374
Electric Coops: \$11,711,539

Funds Disbursed by Recipient





Applications Received by County



★ Libraries and Community Resource Centers ★ Community Action Agencies ★ Pop-up Clinics

Please note many of the pop-up clinics serve counties surrounding the counties in which they are located

Team Progress (since 11/4)

- Obligations Update
 - Incorporated feedback to submit required Treasury forms (Program Improvement Plan, Quarterly Report, and certification forms)
 - Made progress through bulk payments and application reviews to meet the 30% expenditure ratio by November 15th
- Program Design
 - Finalized estimated amount of program-eligible renter utility arrears and prospective utility costs to bulk pay (for Duke Energy, Dominion, and electric cooperatives) by November 15th
 - Signed Data Share Agreements and finalized Funds Transfer agreements with major utility providers
- Application Review and Determination
 - Reduced the number of applications in the Pending Review queue by nearly 8,000 since 10/22. This was performed through the addition of new staff and re-assigning teams to process the respective queues.
 - All applicants in the Pending Review queue have applied within the last 14 days
 - Reprioritized review team to process applications in the Reviewed/Awaiting Documentation queue
 - Since we last met, sent payments to 3,070 applicants for a total of \$13.3M
- Communications
 - Targeted communication to applicants in the Reviewed/Awaiting Documentation queue
 - Finalizing an approach to enhance our engagement and outreach with counties with lower than anticipated application rates
 - Leveraged the existing in-person support team and internal communications channels to connect with potential applicants
 - Worked with the in-person support team to provide application support while also conducting sustained grassroots outreach to other CBOs, businesses, and community leaders to continue spreading awareness in communities across the state
- Monitoring and Compliance
 - Periodic updates of review checklist to align with program design updates
 - Continued review of payments to verify no duplicate checks are being issued for rental, utilities, and other payments.

Upcoming Activities

- Obligations Update
 - Through a combination of bulk payments and application reviews, program expects to meet the required expenditure ratio of 30% by November 15th
- Program Design
 - Submission of required Treasury forms (Program Improvement Plan, Quarterly Report, and certification forms)
 - Program updates underway to receive recertification applications (towards ERA 2)
- Application Review and Determination
 - Emphasize processing the applications in the Reviewed/Awaiting Documentation queue
 - Re-assigned teams this week. This will not only reduce the backlog of applications but also increase the number of applications we can process to Pending Payment Processing daily.
 - Following up on bulk payments with utilities, receive detailed list of customers in arrears to determine eligibility, actual payments, and reconciliation.



- Based on Treasury FAQ #38, program has up to 6 months to complete these activities, even though we will attempt to complete this earlier
- Communications
 - Continue to engage with our in-person support partners to develop an impact assessment to detail the impact that their services had on the communities they operated in and application submission rates
 - Continue to consider key promotional channels to leverage for potential messaging opportunities in the coming weeks
- Payment
 - Continue to send out payments on a regular semiweekly cadence

Upcoming Meeting Schedule

Meeting subject	SC Stakeholders	Meeting Date
Monthly Advisory Panel public meeting	Advisory Panel and members of the public	Friday, December 10 th