SOUTH CAROLINA STATE HOUSING FINANCE AND DEVELOPMENT AUTHORITY





TEB and 4% only Low Income Housing Tax Credits

Application and Wire Instructions

Created 10/11/2021

Updated 4/14/2022



Steps to complete and submit TEB and 4% only Applications -

- Complete Application & TEB Application Checklist
- Upload application, checklist and required documentation
- Overnight, Hand Deliver or Wire Application Fees (if sending a wire, do not forget the \$35 wire fee)





Wiring Instructions

Email <u>TaxExemptBondProgram@schousing.com</u> for wiring instructions





Application Submission

Applications will be required to be labeled as the Tab # and the Document name.

| Tab 1- Application | File folder |
|-------------------------------------|-------------|
| Tab 2- Application Fees | File folder |
| Tab 3- Application Checklist | File folder |
| Tab 4- Attorney Opinion | File folder |
| ☐ Tab 5- Developer Certification | File folder |
| Tab 6- Entitiy Information | File folder |
| ☐ Tab 7- Nonprofit Information | File folder |
| ☐ Tab 8- Entity Agreements | File folder |
| ☐ Tab 9- Previous TC Participation | File folder |
| Tab 10- Architect-Engineer Certific | File folder |
| Tab 11- Site Control | File folder |
| ☐ Tab 12- Zoning-Locational Standar | File folder |
| | |





Application Submission

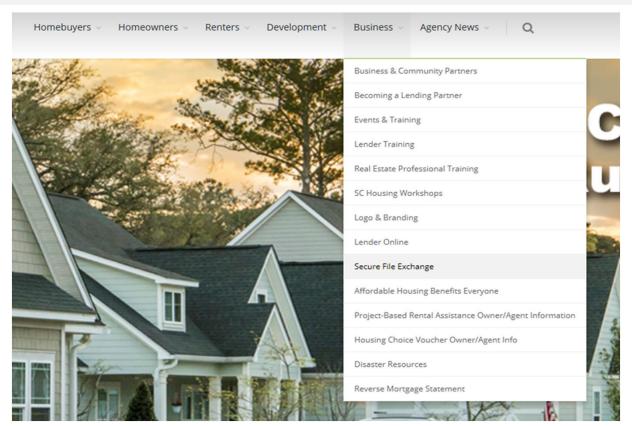
The main folder of the application will need to be zipped before uploading to the Secure File Exchange.

21000 - SC Housing Acres - Application.zip 3/10/2021 1:32 PM Compressed (zipp... 171,369 KB





Application Submission







Application Submission - Registration

* If you have already registered, you do not have to register again.

Secure File Exchange Login

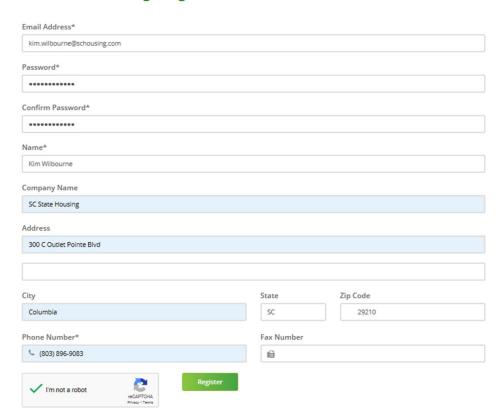
| Email Address | |
|----------------------|-------|
| | |
| Password | |
| | |
| Register New Account | Login |

Review the File Upload Instructions for more information.



Application Submission –Registration

Secure File Exchange Registration

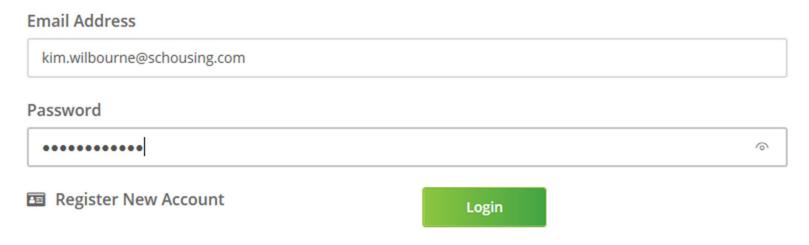






Application Submission - Login

Secure File Exchange Login



Review the File Upload Instructions for more information.



