

# Exhibit A

## South Carolina State Housing Finance and Development Authority 2024 LIHTC Preliminary Application Checklist

Development Name: \_\_\_\_\_ County: \_\_\_\_\_

Check off each category for which documents are being submitted. If a section is not applicable marked the section as N/A.

TAB	Document	Comments	Check Off
1	Application	Preliminary Application Checklist	
		Preliminary Application - pdf format	
2	Preliminary Application Fee	\$1,500 Preliminary Application Fee, wire or check must be received by 5:00 pm on Friday, February 16, 2024. Supply a copy of the check or Fed Reference number.	
3	Site Control Documents	a. Recorded Deed	
		b. Purchase Option	
		c. Purchase Contract	
		d. Land Lease or option on a land lease	
		e. Legally Valid Assignment of one of the above	
4	Local Government Donation	Deed showing local government owned land prior to July 31, 2023.	
5	Map/Distance to Amenities	Copy of County Tax Map showing property boundaries	
		Map to each amenity - must show mileage	
		Photo of amenity to include street number	
		Screenshot supporting Job points	
		Map to Lowcountry Rapid Transit Stop (if applicable)	
6	Proposed Scope of Work (Rehab applications only)	Copy of the proposed scope of work	
7	Rehab Application	8609s for existing development	
		Existing recorded Restrictive Covenants	
		Project Based Assistance (PBA) contract	
		Concerted Community Revitalization Plan (if applicable)	